

Program Policies

Payment

Tuition for the semester is due in full prior to the first day of class. If you think your family qualifies for financial aid, please contact the Hatchling Community Music Program (HCMP) Coordinator for a financial aid application.

Withdrawal

- 100% refunds are available 2 weeks prior to the first week of classes.
- 50% refunds are available 1 week prior to the first week of classes.
- A notice of withdrawal by phone or in writing must be submitted to the HCMP's coordinator for a student to be withdrawn. Notifying the teacher is not sufficient. To request a refund fill out and submit the Refund Request Form. All refunds are evaluated on a case-by-case basis.

Attendance

- No make-up classes will be offered to individuals in the case of a missed class or absence and HCMP is not able to offer refunds for missed classes.
- Families are expected to attend classes every week in order to benefit from the community music program.
- Each child in attendance must have an adult with them at all times. Recommend an adult per child, if this is a hardship or inconvenience for families with multiple children enrolled, please reach out to the HCMP Coordinator.

Cancellation Policy

- The HCMP may cancel or postpone any course or activity because of insufficient enrollment or other unforeseen circumstances.
- If a course is canceled by HCMP, participants will be given the option of a different class time / date or may receive a full refund.
- HCMP will follow the UMD Campus for closings due to inclement weather

Building Policies

Food & Drink: No food or drink is permitted in the classroom. Please make sure that your child is fed and has had something to drink before class starts.

Parking: Fees for parking on the UMD campus are the responsibility of the family

Class policies

- No cell phone use or recording during class
- Please stay engaged in the class activities at all times
- If your child needs a break, please take them outside of the class until they are ready to rejoin.
- Please wear comfortable clothing! For the majority of our class time, we will be sitting on the floor and moving our bodies so we can engage fully with the movement and musical processes.

University of Maryland's School of Music



COVID-19 Policies

- All persons aged 3 and over are encouraged to wear masks inside the CSPAC. This protects our littlest hatchlings who cannot get vaccinated or wear masks.
- While not required, we strongly encourage all eligible people to get vaccinated and stay up to date on boosters for COVID

Hatchling Coordinator Music Program Coordinator

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